



Hinesville Housing Authority

THE KEYS TO A NEW BEGINNING

301 Olive Street, Hinesville, GA 31313
T: 912-876-6561 | F: 912-369-2009

100 Regency Place, Hinesville, GA 31313
T: 912-368-3466 | F: 912-876-2053

Verification of Income from Employment

Applicant/Tenant Information

Last Name: _____ First Name: _____ M.I. _____

Company Name: _____

Address: _____

Phone: _____ Fax: _____

I, _____ hereby authorize the release of the requested information listed below.

Signature: _____ SSN: _____ Date: _____

To Be Completed By Employer

Date of Employment: _____ Job Title: _____

Pay Rate: \$ _____ per hour (OR) \$ _____ per week (OR) \$ _____ per month

Average Hours: _____ per week Pay Period: _____ Weekly _____ Bi-Weekly _____ Monthly _____ Semi-Monthly

Average amount of overtime (if Applicable) _____ per week

Is this employee to receive overtime YES NO

If yes, how much overtime is expected? _____ Hours per week | Rate of overtime pay: \$ _____ per hour

Please list any other compensation not listed above.

Please specify commissions, bonuses, tips, etc: _____

Total Base Pay Earnings for last 12 months: _____

Total Overtime Earnings for last 12 months: _____

Name of person completing this form: _____ Title: _____

Signature: _____ Date: _____ Phone: _____

Penalties For Misusing This Consent:

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosure's or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purpose cited above. Any person knowingly or willingly requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor or fine not more than \$5000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the Social Security Number are contained in the Social Security Act at **208(a) (6),(7) and (8). **Violations of these provisions are cited as violations of 42 USC **408(a) (6),(7) and (8).**

